



MCS Share Transfer Agent Limited

F-65 1ST Floor, Okhla Industrial Area, Phase - I, New Delhi - 110020
Phone No: 011-41406149, Fax: 011-41709881, Email: admin@mcsregistrars.com
Website: www.mcsregistrars.com, CIN NO.U67120WB2011PLC165872



Annexure A

Escalation Matrix

Details of	Contact Person	Address	Contact No.	Email Id	Working Hours
Customer Care	S K PATHAK	F 65, 1 st Floor Okhla Indl. Area, Ph-1, New Delhi 110020	011- 41406149	helpdeskdelhi@mcsregistrars.com	09.30 am to 05.30 pm
Head of Customer Care	Mr. Subodh Vichare/Mr. N Negi/Mr. Suresh	F 65, 1 st Floor Okhla Indl. Area, Ph-1, New Delhi 110020	011- 41406149	helpdeskdelhi@mcsregistrars.com helpdeskmm@mcsregistrars.com	09.30 am to 05.30 pm
Compliance Officer	Mr. Anil Shinde	3B3, 3 rd Floor, B-Wing, Gundecha Onclave Premises Co-op. Society Ltd. Kherani Road, Saki Naka, Andheri (E), Mumbai – 400 072	022- 28516021	helpdeskmm@mcsregistrars.com	09.30 am to 05.30 pm
CEO	Mr. Ramesh Agarwal	383 Lake Gardens, 1 st Floor, Kolkata 700045	033- 40724051	helpdeskcol@mcsregistrars.com	09.30 am to 05.30 pm

